



Catholic Independent Schools of the Diocese of Victoria

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Memo

Date: January 8, 2020
To: Parishes and Schools
From: Leah MacKenzie, CFO
Re: Staffing Updates

We are pleased to announce that Catherine Minvielle has agreed to an expanded role and moves from Appeal Campaign Coordinator to Director of Development. In this new role, Catherine will be responsible for the Diocesan Annual Appeal, Major Gifts, Endowments and Capital Campaigns for the Diocese and the Schools. Catherine can be reached at developmentoffice@rcdvictoria.org or at eminvielle@rcdvictoria.org

We are grateful to Gloria Guevara, who started the foundational work for fundraising at St. Andrew's High School and we wish Gloria much success as she moves on from this position.

Parish billing, assessment and transfers requests may be sent to the regular Diocesan Accounting email dioaccounts@rcdvictoria.org and will be handled by Janice Quibang (jquibang@rcdvictoria.org).

We are also seeking a new Accounting Clerk for Island Catholic Schools as Irene Green will be moving on from that position once a suitable replacement is found. I wish to extend our thanks to Irene for her dedication and for staying on until her duties can be fully transitioned to a new incumbent.